

## QUICK REFERENCE GUIDE

NCVIP PM Technology Training for Managers & Supervisors  
Direct Manager Comments/Attachments on Goals



**Welcome** **NC Learning Center**

Search [ ] [ ] [ ]

Home Learning Leadership Training **My Team** Reports Performance Admin

My Team

From the **My Team** tab, click "My Team."

My Training and Transcript Browse for Training Connect

Event Calendar My Task List

Cybersecurity Online Learning

Microsoft Office Training offered by the Office of ITS

V.I.P. VALUING INDIVIDUAL PERFORMANCE

Cornerstone ON DEMAND Empowering People

Powered by Cornerstone OnDemand, Inc. ©2000-2014 All Rights Reserved. [Terms](#) - [Privacy](#) - [Cookies](#)

**Welcome** **NC Learning Center**

Search [ ] [ ] [ ]

Home Learning Leadership Training **My Team** Reports Performance Admin

**My Team**

My Team  
My Team: Jennifer McGinnis

Jennifer McGinnis Human Resources Co...

01 - 02

Reed Altman HR Partner

Annis Barbee Human Resources Co...

Click on the employee whose goals you want to review.

ToDo Action Items

Add To Do

Group by: ☒ None ☐ Priority ☐ User

Title ▲	Assigned To ▲	Priority ▲	Progress ▲	Due Date ▲
---------	---------------	------------	------------	------------

Cornerstone ON DEMAND Empowering People

Powered by Cornerstone OnDemand, Inc. ©2000-2014 All Rights Reserved. [Terms](#) - [Privacy](#) - [Cookies](#)

## QUICK REFERENCE GUIDE

NCVIP PM Technology Training for Managers & Supervisors  
Direct Manager Comments/Attachments on Goals



**My Team**  
My Team: Jennifer McGinnis

Team members: Jennifer McGinnis (Human Resources Co...), Reed Altman (HR Partner), Annis Barbee (Human Resources Co...)

01 - 02

**Activities** | Profile | Performance | Calendar | Comments

Archived Activities | Current Activities

**To Do's**  
\* No To Do's Available

**Assigned Training**

Activity	Status	Due Date	Progress
Grievance Overview (OSHR)	Completed	10/20/2014	100%
OSHR Cyber Security Awareness Training Curriculum	Completed	12/31/2014	100%
Emergency Action Plan Training	Completed	None	100%
Facility Guidelines	Completed	None	100%
Grievance Fact Sheet (OSHR)	Completed	None	100%
Instructor Evaluation Report Quick Reference Guide	Completed	None	100%
Introducing NCVIP	Completed	None	100%
Introducing NCVIP	Completed	None	100%
LAAL-M: Managerial Foundations	Completed	None	100%
LAAL-S: Supervisory Foundations	Completed	None	100%
LAAL-TTT-M: Training Skills for LAAL Managerial Foundations	Completed	None	100%

**Click the "Performance" tab.**

**Welcome NC Learning Center**

Search

Home | Learning | Leadership Training | My Team | Reports | Performance | Admin

**My Team**  
My Team: Jennifer McGinnis

Team members: Jennifer McGinnis (Human Resources Co...), Reed Altman (HR Partner), Annis Barbee (Human Resources Co...)

01 - 02

**Activities** | Profile | **Performance** | Calendar | Comments

Goals | DevPlans | Reviews

**Goals**

Actions ▾

Goal	Progress	Status	Due Date
Internal Team Support	60%	On Track	
Organizational Effectiveness Consulting	45%	At Risk	
Performance Consulting	50%	On Track	6/30/2015
Research and Development	24%	At Risk	6/30/2015

**Click on the goal you wish to review.**

**Cornerstone ON DEMAND Empowering People**

Powered by Cornerstone OnDemand, Inc. ©2000-2014  
All Rights Reserved. [Terms](#) - [Privacy](#) - [Cookies](#)

## QUICK REFERENCE GUIDE

### NCVIP PM Technology Training for Managers & Supervisors Direct Manager Comments/Attachments on Goals



Manage Goals Edit

**Details**

**General**

Goal Title: Organizational Effectiveness Consulting

Goal Description: Serve as consulting partner to agencies and universities on learning and development, performance management, organizational development, and organizational effectiveness.

Progress: 45%

Start Date: 12/11/2014

Due Date: 6/30/2015

Status: At Risk

Perspective: State of NC

Goal Category(s): Education & Training

Weight: 30%

Visibility: ☒ Allow other users to see and align with this goal.

**Alignment**

This goal is not aligned.

**Tasks**

Description	Start Date	Due Date	Weight	Progress
Within agreed upon timelines, engage in an assessment process for organizational development (OD) requests to determine targeted needs.	12/11/2014	6/30/2015	25%	50 %
Facilitate agency and university organizational development (OD) initiatives as needed and within established project deadlines.	12/11/2014	6/30/2015	40%	50 %
Evaluate effectiveness of the OD intervention and process on a post 30-60-90-day timeline.	12/11/2014	6/30/2015	25%	50 %
Develop and facilitate instructor led training as deemed appropriate.	12/11/2014	6/30/2015	10%	0 %

**Attachments**

**Comments**

Click the "Comments" plus (+) sign.

Manage Goals Edit

**Details**

**General**

Goal Title: Organizational Effectiveness Consulting

Goal Description: Serve as consulting partner to agencies and universities on learning and development, performance management, organizational development, and organizational effectiveness.

Progress: 45%

Start Date: 12/11/2014

Due Date: 6/30/2015

Status: At Risk

Perspective: State of NC

Goal Category(s): Education & Training

Weight: 30%

Visibility: ☒ Allow other users to see and align with this goal.

**Alignment**

This goal is not aligned.

**Tasks**

Description	Start Date	Due Date	Weight	Progress
Within agreed upon timelines, engage in an assessment process for organizational development (OD) requests to determine targeted needs.	12/11/2014	6/30/2015	25%	50 %
Facilitate agency and university organizational development (OD) initiatives as needed and within established project deadlines.	12/11/2014	6/30/2015	40%	50 %
Evaluate effectiveness of the OD intervention and process on a post 30-60-90-day timeline.	12/11/2014	6/30/2015	25%	50 %
Develop and facilitate instructor led training as deemed appropriate.	12/11/2014	6/30/2015	10%	0 %

**Attachments**

**Comments**

Add Comment

Type your comments in the Comments box, and . . .

Save Cancel

. . . click "Save."

## QUICK REFERENCE GUIDE

### NCVIP PM Technology Training for Managers & Supervisors Direct Manager Comments/Attachments on Goals



Manage Goals Edit

**Details**

**General**

Goal Title: Organizational Effectiveness Consulting

Goal Description: Serve as consulting partner to agencies and universities on learning and development, performance management, organizational development, and organizational effectiveness.

Progress: 45%

Start Date: 12/11/2014

Due Date: 6/30/2015

Status: At Risk

Perspective: State of NC

Goal Category(s): Education & Training

Weight: 30%

Visibility: ☒ Allow other users to see and align with this goal.

**Alignment**

This goal is not aligned.

**Tasks**

Description	Start Date	Due Date	Weight	Progress
Within agreed upon timelines, engage in an assessment process for organizational development (OD) requests to determine targeted needs.	12/11/2014	6/30/2015	25%	50 %
Facilitate agency and university organizational development (OD) initiatives as needed and within established project deadlines.	12/11/2014	6/30/2015	40%	50 %
Evaluate effectiveness of the OD intervention and process on a post 30-60-90-day timeline.	12/11/2014	6/30/2015	25%	50 %
Develop and facilitate instructor led training as deemed appropriate.	12/11/2014	6/30/2015	10%	0 %

**Attachments**

**Comments**

**To add attachments, click the Attachments plus (+) sign.**

Manage Goals Edit

**Details**

**General**

Goal Title: Organizational Effectiveness Consulting

Goal Description: Serve as consulting partner to agencies and universities on learning and development, performance management, organizational development, and organizational effectiveness.

Progress: 45%

Start Date: 12/11/2014

Due Date: 6/30/2015

Status: At Risk

Perspective: State of NC

Goal Category(s): Education & Training

Weight: 30%

Visibility: ☒ Allow other users to see and align with this goal.

**Alignment**

This goal is not aligned.

**Tasks**

Description	Start Date	Due Date	Weight	Progress
Within agreed upon timelines, engage in an assessment process for organizational development (OD) requests to determine targeted needs.	12/11/2014	6/30/2015	25%	50 %
Facilitate agency and university organizational development (OD) initiatives as needed and within established project deadlines.	12/11/2014	6/30/2015	40%	50 %
Evaluate effectiveness of the OD intervention and process on a post 30-60-90-day timeline.	12/11/2014	6/30/2015	25%	50 %
Develop and facilitate instructor led training as deemed appropriate.	12/11/2014	6/30/2015	10%	0 %

**Attachments**

**Comments**

**Attachments**

**Upload File**

Browse and upload any materials relevant to this Goals. Maximum file size is 1MB and is limited to Word, Excel, PowerPoint, pdf, txt, rtf, gif and jpg files.

**Browse for and upload files from this dialog box.**

## QUICK REFERENCE GUIDE

NCVIP PM Technology Training for Managers & Supervisors  
Direct Manager Comments/Attachments on Goals



Goal Description: Maintain collaborative internal partnerships, and provide team support on instructional delivery for existing learning and development programs such as LAAL, EEOI, and mediation.

Progress: 20%

Start Date: 10/1/2014

Due Date: 6/30/2015

Status: At Risk

Perspective: State of NC

Goal Category(s): Human Resources , Education & Training

Weight: 10%

Visibility: ☒ Allow other users to see and align with this goal.

---

**Alignment**

This goal is not aligned.

---

**Tasks**

Description	Start Date	Due Date	Weight	Progress
Conduct a minimum of 4 LAAL Personal Productivity sessions for Individual Contributors annually	10/1/2014	6/30/2015	20%	50 %
Achieve instructor certification in both supervisor and manager foundations and focused courses for LAAL.	10/1/2014	6/30/2015	20%	0 %
Conduct a minimum of 4 LAAL Personal Productivity sessions for Individual Contributors annually	10/1/2014	6/30/2015	20%	0 %
Conduct a minimum of 4 LAAL Personal Productivity sessions for Individual Contributors annually	10/1/2014	6/30/2015	20%	0 %
Serve as senior mediator for the division.	10/1/2014	6/30/2015	20%	50 %

---

**Attachments**

Attachments

PersonalDevelopmentPlanning.pdf

---

**Comments**

Jennifer McGinnis  
I know this goal is only weighted 10%, but please let me know if you need any further assistance or support from me in reaching these goals important to you and to both our division and agency.

Jennifer McGinnis  
Annis has conducted two LAAL Personal Productivity classes, to date, and is certifying others. Annis is doing the Manager and Supervisor Foundation check with Bobby about the process for conducting EEOI sessions to ensure adjunct instructors are still being used. Annis has conducted two

Paula Kukulinski  
The indirect manager would add a comment in this box.

6/8/2015 12:20 PM

6/8/2015 1:28 PM

6/8/2015 11:00 AM

---

**Historical Activity**

« Back Save Save and Close

Attachments have been added.

Comments have been added, and...

... you can still edit or delete them.

When you are finished, click "Save and Close."